

OCEAN GROVE BUSINESS ASSOCIATION ANNUAL GENERAL MEETING MINUTES

Date Thursday 12 December 2013
Time 5:30pm
Venue Piping Hot Chicken Shop

1. Welcome

The Chair, Helen Butteriss, welcomed everyone in attendance and declared the meeting open at 5:30pm.

1.1 Attendees

Helen Butteriss – Crowe Horwath
Stephanie Naylor – Ocean Grove Voice
Alan Barbar – Ocean Grove Voice
Wes Prosser
Tahlia Sinnott – Crowe Horwath
Isobel Harkness – Harkness Design
Jan Bell – Bells Beach House
Lin Bell – Bells Beach House
Majella O'Connor – Ocean Eyes
David Thomas – Bells Interior Lining
Ian Brewer - Bellarine Furniture and Bedding
Maryanne Brewer – Bellarine Furniture and Bedding
Cathy Staehr -
Lyn Pattison – Pattison Jewellers
Chris Carnaby – Looking Smart

1.2 Apologies

Paul Drake
Jan Farrell
Shelley Gross

1.3 Proxies

Nil

2. Minutes of Last Meeting

The last meeting held on 21 November were previously circulated. It was agreed that the minutes of the meeting were a true and accurate record of the meeting held on 21 November 2013.

Moved – Maryanne Brewer

Seconded – Ian Brewer

Motion Carried

3. Reports to the Committee

3.1 Treasurer's Report

Presented by Helen Butteriss

The Association has approximately 80 members and with the introduction of the new website we are expecting to see an increase in membership.

The deficit was mainly due to the BEAR project, the cost of the AGM and the Christmas party last year as well as a one off contribution to the hard copy of the business directory.

As at 30/06/2013 funds in the account were \$7577.00

Moved – Helen Butteriss

Seconded – Jan Bell

Motion Carried

3.2 Presidents Report

Appendix 1

The President moved a motion that a thank you gift should be provided to Lois and Alan Bartel for their work over the past years with the OGBA.

Moved – Helen Butteriss

Seconded – Adele Prudames

Motion Carried

4. Nominations for Association Positions

Nominations for OGBA positions were called and the following were received:

President	Helen Butteriss
Vice President	None
Treasurer	Maryanne Brewer
Secretary	Adele Prudames

General Committee

Maryanne Brewer; Ian Brewer; Chris Carnaby; Jan Bell; Lin Bell; Isobel Harkness; Cathy Staehr; David Thomas; Mark Edmonds

A motion to accept the above position nominations was moved.

Moved – Majella O'Connor

Seconded - Lyn Pattison

Motion Carried

5. General Business

5.1 Barwon Coast

Barwon Coast has requested donations towards the NYE Fireworks display and the community bus.

It was resolved to donate \$100 towards the NYE Fireworks and \$500 to the community bus.

Moved – Chris Carnaby

Seconded – Cathy Staehr

Motion Carried

5.2 Changes to Incorporated Associations

It was resolved that the Ocean Grove Business Association will adopt the model rules for Incorporated Associations.

Moved– Helen Butteriss

Seconded – Adele Prudames

Motion Carried

6. Items for Consideration

6.1 Facebook

An idea was proposed by Cathy Staehr for members to like each other's businesses on Facebook. That business with the most likes wins a prize supplied by the OGBA. This idea would need to be driven by the members with the support of the OGBA

6.2 My Big Ideas

Postcards providing the public and other business owners to provide ideas to the association were circulated this year. The response was limited but some good ideas were generated including a garage sale rail trail with fun activities in the OG Business Park.

These Postcards are still available from the Association.

6.3 Signage

Chris Carnaby has raised the issue of more effective signage for the OG Business Park.

6.4 Future Meetings

A discussion was had and the below suggestions made for guest speakers:-

Scams and how to avoid these

Staff Training

Security – with local police involvement

Cross promotion – business to business – how does this work for each other

6.5 Upcoming Events

The President urged all members to provide ideas for any upcoming events they would like to see the association hold.

At this stage the following have been discussed:

Website Launch

Breakfast – February – guest speaker to be confirmed

The President has sent an email congratulating Darryn Lyons on his new position of Mayor of Geelong. He has been invited to speak at a function during 2014 with a date to be confirmed.

7. Meeting Closed

There being no further business, the meeting was closed at 6:24pm.

Appendix 1 - Presidents Report

Year 2012/2013 was an exciting year for the association with the running of the BEAR project. I would like to acknowledge the grant contribution from the Ocean Grove Neighbourhood Centre & Ocean Grove Community Enterprise, without which we would have been unable to run the program.

The survey results gave us some great insight as to needs of businesses in our town in broad categories:-

- Dealing with council
- Communication
- Tourism
- Networking
- Industrial Estate

From this we have hosted:-

- Mayor and Council Q&A
- Various industrial estate forums and communication
- Various social gatherings
- Informative/educational sessions

The biggest initiative is the development of our new brand, web site & social media avenues. With this, there will be greater communication between members, the community and the association.

The project also introduced new members and we saw businesses working together and cross referring which is one of the major concepts of the project.

I would like to thank the hard working committee for their support and assistance during the year (in no particular order):-

- Michelle Mitten
- Lin Bell
- Chris Carnaby
- Maryanne Brewer
- Sarah Valentine

Special thanks must go to David Thomas, Jan Bell, Ian Brewer, Mark Edmonds for their contribution to meetings.

I would also like to recognise & thank Lois and Alan Bartle for their generous time and effort with our inaugural Web – site and continual communication, updates and the like.

I look forward to the year ahead.



HELEN BUTTERISS
President